



Job Description

Lead Outdoor Learning Tutor/Teacher

Location	Reports to	Hours	Salary
Bore Place, Chiddingstone	Education Manager	37.5 hours a week on average worked flexibly over the year due to seasonal nature of the work	£25,501 - £28,050 band

Background Information

Bore Place is home to the Commonwork Trust, a charity set in 500 acres of countryside encompassing an organic dairy farm and vegetable gardens, woodland, residential venue, environmental education centre, and programmes providing opportunities for vulnerable and disadvantaged young people.

Our Education Centre delivers schools programmes and events about food, farming and nature. Sustainability is at the heart of everything we do, from our business operations to our eco housekeeping policy. Our mission is to provide a place that brings sustainability to life and offers people opportunities to learn, grow and be inspired.

Position summary

- To lead the development of the education programmes at Bore Place.
- To develop and deliver experiential outdoor learning programmes, activities and resources for visiting schools, community and visitor groups.
- To develop and deliver school holiday programmes, activities and resources for children, young people and their families that link with food, farm and nature.
- To lead, train and work with other specialist tutors to implement and deliver the programmes.
- To develop and deliver an outreach programme that increases school participation at Bore Place and connects more people to the environment.

Primary Responsibilities

Programme Design and Development

1. Lead on the design and development of a variety of programmes to maximize the opportunities for outdoor experiential learning that makes the best of Bore Place's resources including:
 - Existing and new school programmes
 - Residential programme
 - School holiday programme
 - Other children and young people projects as they arise to support Education Manager and Team
2. Prepare programme information for visiting group
3. Complete appropriate risk assessment for all programmes
4. Develop resources needed for delivering programmes

Bore Place, Bore Place Road, Chiddingstone, Kent, TN8 7AR 01732 463255 hello@boreplace.org

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5. Train all freelance tutors and relevant staff to deliver programmes to a high quality

Delivery – Preparation and Delivery

1. Prepare for and deliver a variety of programmes to maximize the opportunities for outdoor experiential learning that makes the best of Bore Place resources including –
 - Existing and new school programmes
 - Residential programme
 - School holiday programme
 - Other children and young people projects as they arise to support Education Manager and Team
2. Ensure the spaces, equipment and facilities are kept clean and tidy and welcoming in liaison with the housekeeping team.
3. To adhere to health and safety, food hygiene, safeguarding and other statutory regulations
4. Complete evaluation and outcome monitoring process

Business Development

1. Networking with schools and community groups to increase knowledge and use of Bore Place facilities and education programmes.
2. Outreach work in schools to promote Bore Place and increase no of students learning experientially about nature and sustainability
3. Developing local school and community group/farm partnerships.

Person specification

Experience

- qualified committed, creative and passionate educator
- experience of working with children and young people in an outdoor environment
- experience and understanding of education for sustainability
- experience in meeting safeguarding and health and safety requirements
- experience in designing and delivering programmes appropriate to need with appropriate outcomes
- track record of supporting children and young people to increase their confidence, self-esteem and skills
- experience of working with the national curriculum framework

Skills and Abilities

- passion for outdoor learning and nature
- excellent communication and teaching skills for all ages and abilities
- ability and willingness to work in a practical, physical way outdoors in all seasons and weathers

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- ability to work flexibly including some weekend and evening work
- knowledge of / interest in sustainable development, the natural world and horticultural activities
- commitment to our values and vision
- an ability to make creative and practical connections between different areas of the curriculum, including the arts, science, geography and technology
- understanding of learning and teaching processes
- an understanding of the head, heart and hands approach to learning
- excellent team leadership, teamwork and ability to support team development

Benefits of working at Bore place

- The role is at the core of a growing organisation, will have clear accountability and offer an opportunity to make a real difference to our 15,000 visitors each year.
- Pension.
- 28 days paid holiday.
- Flexible working approach.
- Coaching and support.
- Opportunity to undertake further learning and training.
- A role within a diverse organisation with opportunities for learning about the environment, countryside and food through a programme of events for staff.