



## Job Description

# Working Farm Manager

Location	Reports to	Salary
Bore Place, Chiddingstone	Director	Negotiable depending on experience

### Position summary

To manage Commonwork's Organic Dairy Farm in line with the objectives of the Farm Board

### Key Tasks and responsibilities

- To oversee and support the day to day running of the farm, including managing the herd, the dairy and associated crop production, in line with organic farming standards.
- To improve farm and herd performance.
- To oversee the financial management of the farm including setting annual budgets and proactive financial management.
- To maintain and improve the conservation value of the estate including management of the Stewardship Scheme, grants and BPS.
- Maintain and build strong working relationships with landlords and tenants.
- To set and deliver annual work programmes for the farm and staff.
- Proactive staff management including annual staff reviews and training programmes.
- To provide training opportunities via student and work placements and support the Trust's education team.
- To proactively manage the Bore Place Estate including woodland (24 ha), private tenancy agreements both tenant and landlord, renewable energy installations and estate properties.
- To undertake proactive management of health and safety standards across the farm estate.
- To lead the development and delivery of further farm enterprises.
- To represent the Farm at Quarterly Trustee Meetings to report on farm work programmes and budget.

### Person specification

- Practical and proven dairy experience with a track record in improving farm and herd performance.
- Excellent husbandry, herd, farm and budget management skills.
- Proven ability to lead and inspire a small team whilst working directly as part of the team on a day to day basis.
- Proactive soil and land management.
- Experience of working with external contractors and landlords.
- Proactive and up to date approach to H&S legislation.
- Experience or an interest in organic farming systems and a commitment to conservation, sustainability and organic principles.
- Practical and proven experience of managing accreditation and grant schemes.
- Excellent communication skills.

*We recognise you may not already have all of the above experience, however we are committed to supporting the right candidate with their personal and professional development in order to fulfil the needs of the role.*