



COVID-19 Risk Assessment for Educational Visits

Assessment carried out by Julie Easy, 2 June 2021

This risk assessment is a supplement to the standard risk assessments for educational visits and activities.

Effective Infection Prevention and Control

Our aim is to help prevent the spread of COVID-19 which is a risk to all. This includes preventing direct transmission from close contact as well as indirect transmission from contact with contaminated surfaces. This assessment considers the actions and behaviours required by Bore Place and its visitors to keep everyone safe during an educational visit to Bore Place.

Risk	Control Measures In Place	Additional Control Actions
Visitor has COVID-19 and could transmit the virus to others.	<p>Anyone with COVID-19 symptoms, or who lives with someone displaying symptoms, is required by law to stay at home to isolate.</p> <p>Bore Place to share 'COVID-19 School Visit Procedure' document with visiting schools, and all visiting schools to adhere to this policy.</p>	<p>Bore Place staff and all visitors to adhere to social distancing.</p> <p>Any visitor who develops symptoms during a visit is to be isolated until they leave the site. Anyone who has been in contact with that person is to be informed using track and trace procedure.</p>
Improper hand hygiene leading to transmission of the virus.	<p>Hand washing facilities are provided for all.</p> <p>Hand sanitiser stations provided.</p> <p>Soap, hand sanitiser and hand towel dispensers are well-stocked prior to visitors attending.</p> <p>Supplies of soap, hand sanitiser and paper towels are maintained throughout the day.</p> <p>Bore Place staff will ensure hand washing routine is maintained</p>	<p>Visitors are encouraged to clean their hands more often than usual by washing hands thoroughly for 20 seconds with soap and running water, and drying hands thoroughly, or using appropriate hand sanitiser and ensuring all parts of the hand are covered.</p> <p>Accompanying adults to support children who may be unable to understand and follow hand washing guidelines or who are unable to independently access washing facilities.</p>

	<p>including on arrival, after each toilet break, before snack or lunch and after each activity.</p> <p>Children attending with additional needs groups are to be assigned an individual toilet and basin where possible.</p> <p>Each visiting group is to be assigned their own toilets and handwashing areas which will be cleaned before and after their visit.</p>	
Coughs/sneezes and contaminated tissues.	<p>Bins provided around site indoors.</p> <p>Encourage good hygiene by promoting the "catch it, bin it, kill it" approach.</p>	<p>Bore Place staff and all visitors to adhere to social distancing.</p> <p>All visitors encouraged to use a tissue to cough or sneeze into, and if no tissue available to cough/sneeze into elbow rather than hands. Wash hands thoroughly afterwards.</p> <p>Accompanying adults to support children to independently "catch it, bin it, kill it" where possible.</p> <p>Accompanying adults to support children who require full adult support to meet their personal care needs. Wear gloves when handling tissues and wash hands thoroughly after disposing of tissues.</p> <p>Hand sanitiser taken around site when outside.</p>
Touching contaminated surfaces.	<p>Clean frequently touched surfaces often, using standard cleaning products or bleach.</p> <p>Thorough cleaning of classroom areas, all touch points, toilets, and boot-room washing areas before and after each visit.</p> <p>Minimise the sharing of resources and when shared resources are</p>	<p>For cooking and other indoor close contact small group activities, the visiting school is responsible for placing each class into bubbles of 4-6 pupils to cook together.</p> <p>Designated areas for lunch etc. provided where more than one school bubble is attending on the same day.</p>

	used, they are to be wiped down by Bore Place staff between uses.	
Close contact with someone who is carrying COVID-19.	<p>Minimising contact and mixing by altering the environment as much as possible e.g., layout of spaces, routines, and activities.</p> <p>Restrictions on access to educational settings by third parties (members of the public, visitors, other staff members etc.)</p> <p>Assessment of site users each day to minimise contact between different user groups.</p> <p>Move activities to outdoor spaces wherever possible to facilitate better social distancing and for COVID-19 to be blown away.</p> <p>Internal areas well ventilated by opening windows.</p> <p>One way entry and exit system will be operated and solely used by visiting group and accompanying Bore Place staff.</p> <p>Minimise the sharing of resources and when shared resources are used, they are to be wiped down by Bore Place staff wearing gloves between uses.</p>	<p>Bore Place staff and all visitors to adhere to social distancing.</p> <p>Any activity that requires close contact between Bore Place staff and young person including medical assistance will be done so with staff member wearing gloves and face mask</p> <p>Bore Place staff to carry gloves and face mask at all times.</p> <p>For cooking and other indoor close contact small group activities, the visiting school is responsible for placing each class into bubbles of 4-6 pupils to cook together.</p>
Visiting child/accompanying adult feels unwell or displays symptoms of COVID-19 while at Bore Place (and needs direct personal care or supervision until they can return home.)	<p>Procedure to follow if visitor displays symptoms or is alerted by Track and Trace whilst they are at Bore Place:</p> <ul style="list-style-type: none"> • Parent/carer to be contacted to collect the affected child/young person(s) or school to arrange transport for affected person and remaining group. • The child/young person/accompanying adult will be kept in a separate room from others until 	<p>Bore Place staff to carry gloves and face mask at all times.</p> <p>Bore Place staff who have displayed symptoms or have had to self-isolate must receive a negative test result before returning to Bore Place.</p> <p>Any visitor (young person or accompanying adult) who has displayed symptoms or has had to self-isolate must receive a negative</p>

	<p>parents/carers/school can provide safe transportation and should return to their home to self-isolate in accordance with government guidelines.</p> <ul style="list-style-type: none"> • Bore Place will report this using the NHS Track and Trace procedure. • Any other guests who have come in close contact will be informed and should make their way directly home, avoiding public or shared transportation and self-isolate as per government guidelines. <p>Bore Place to provide a safe place where a visitor displaying symptoms can sit (isolated/with supervising adult) whilst awaiting collection from site.</p> <p>Visitor (and supervising adult, if required) to self-isolate until collection from site.</p> <p>Isolation area to be cleaned thoroughly after use and not used again for 72hrs.</p> <p>Supervising adult to wear facemask and gloves.</p> <p>Bore Place to supply face coverings and gloves if supervising adult does not have own.</p>	<p>test result before returning to Bore Place.</p>
<p>Bore Place tutor displays symptoms or receives a Track and Trace alert whilst working with a visiting school group.</p>	<p>Procedure to follow if tutor displays symptoms or is alerted by Track and Trace whilst they are at Bore Place:</p> <ul style="list-style-type: none"> • The tutor should return to their home to self-isolate in accordance with government guidelines and report this using the NHS Track and Trace procedure. • If no alternative tutor is available 	<p>Bore Place staff who have displayed symptoms or have had to self-isolate must receive a negative test result before returning to Bore Place.</p>

	<p>to continue delivering the session, the session will need to end, and the visiting class(es) will need to return to school.</p> <ul style="list-style-type: none"> • Bore Place will report this using the NHS Track and Trace procedure. • Any other guests who have come in close contact will be informed and should make their way directly home, avoiding public or shared transportation and self-isolate as per government guidelines. <p>If necessary, Bore Place to provide a safe place where a tutor displaying symptoms can sit (isolated) whilst awaiting collection from site.</p> <p>Isolation area to be cleaned thoroughly after use and not used again for 72hrs.</p>	
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Notes on Personal Protective Equipment (PPE)

The wearing of face masks or face coverings in childcare or education settings has not been recommended.

Face coverings may be beneficial for short periods indoors where there is risk of close social contact with people you do not normally meet and where social distancing and other measures cannot be maintained e.g., shops and public transport. Changing our habits, cleaning and hygiene are effective measures in controlling the spread of the virus.

Face masks or covering where instructed to be worn for specific clinical reasons should not be worn in any circumstance by those who may not be able to handle them as directed e.g., young children or those with special educational needs or disabilities, as it may inadvertently increase the risk of transmission. Any activity that requires close contact between Bore Place staff and a young person, including medical assistance, will be done so with staff member wearing gloves and a face mask. Bore Place staff must always carry gloves and a face mask.