



Sessional Tutor Job Description

Location	Reports to	Hours	Salary
Bore Place, Chiddingstone	Lead Tutor	Delivering on a sessional basis (as and when required)	13.50 - 15.28 an hour

Background Information

Bore Place is home to the Commonwork Trust, a charity set in 500 acres of countryside encompassing an organic dairy farm and vegetable gardens, woodland, residential venue, environmental education centre, and programmes providing opportunities for vulnerable and disadvantaged young people.

Our Education Centre delivers schools programmes and events about food, farming and nature. Sustainability is at the heart of everything we do, from our business operations to our eco housekeeping policy. Our mission is to provide a place that brings sustainability to life and offers people opportunities to learn, grow and be inspired.

Position summary

- To deliver experiential outdoor learning programmes, activities and resources for visiting schools, community and visitor groups.
- To deliver school holiday programmes, activities and resources for children, young people and their families that link with food, farm and forest.
- To support the Education team as and when required in the delivery of residentials, family breaks and community events.

Responsibilities and Tasks

Training

- To undertake all training required in line with programme delivery and Trust policies and procedures.

Delivery

- To deliver experiential outdoor learning programmes, activities and resources for –
- Visiting schools, community and visitor groups during term time
- Children, young people and their families during school holidays
- To deliver sessions in line with the programme as directed by the Lead Tutor.
- Ensure all programmes are delivered safely and in line with Trust policies and procedures including: safeguarding, health and safety, food hygiene and all other requirements

Assessments

- To complete all assessment paperwork in line with programme requirements.

Person specification

Experience

- experienced, committed, creative and passionate educator
- experience and understanding of education for sustainability
- experience in meeting safeguarding and health and safety requirements
- experience of working with the national curriculum framework
- experience of working with children and young people in an outdoor environment

Skills and Abilities

- excellent communication and teaching skills for all ages and abilities
- an ability and willingness to work in a practical, physical way outdoors in all seasons and weathers
- knowledge of / interest in sustainable development, the natural world and horticultural activities
- commitment to our values and vision.
- an ability to make creative and practical connections between different areas of the curriculum, including the arts, science, geography and technology.
- understanding of learning and teaching processes.

- an understanding of the head, heart and hands approach to learning.
- excellent teamwork and ability to support team development

Benefits of working at Bore Place

Contributing to a charitable organisation working to support, develop and educate young people.

Staff programme of events and activities.

Training opportunities

Our Values

Inspire

Inspiring and learning through experience - We inspire people to look after the Earth, enjoy the living world and become guardians of its future.

Regenerate

Regeneration in action - We seek to be a real-life model of regenerative practice and instill this at the core of everything we do.

Collaborate

Making a Difference Together - People and partnerships are at the heart of our organisation. We acknowledge that to achieve real change we need to work with others. This collaborative approach is key to our success.

Be Inclusive

A fair and inclusive environment - We champion and promote inclusion, equality, and diversity always. We aspire to be an organisation where people feel valued and included equally.

Take Ownership

Personal and collective responsibility - Bore Place belongs to us all. Together we care for the land and provide a well-managed, accessible space, rich in wildlife where our values are central to our actions and choices.

Safeguarding and DBS

The safety and welfare of children and other vulnerable people at Bore Place is extremely important to us and is why we pride ourselves on our Safeguarding procedures. All positions at Bore Place are subject to a Disclosure & Barring Service (DBS) check at the appropriate level.

Right to work in the UK

It is a requirement that any successful applicant has the right to work in the UK and can provide evidence of this. This would be an express term and condition of your employment with us.